



CATTERALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT CATTERALL VILLAGE HALL 7th June 2022, 7pm

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman,
S. Kirkman
Mrs. J. Mackenzie,
Mrs. P. Perks
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre Councillor Webster*

3545. APOLOGIES FOR ABSENCE

Cllr Mrs. J. Bostock sent apologies.

Lancashire County Councillor Turner sent apologies.

3546. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded Register of Interests changes must be made within 28 days.

As members of Catterall Village Hall committee Cllr J Finch, Cllr S Kirkman and Cllr Mrs J Mackenzie declared a non-pecuniary interest in any general items on the agenda relating to the village hall.

3547. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 3rd May 2022, having been circulated the minutes were signed by the Chair.

3548. PUBLIC PARTICIPATION

Standing Orders were suspended to allow guests to speak.

Report of Wyre Councillor Mrs. E. Webster

Cllr. Webster reported that Wyre has a new mayor. The ASB Task Force in Wyre is going well working with other agencies and connecting with High Schools for feedback.

There were no residents present for this meeting.

Parish Council meeting was resumed.

3549. RECRUITMENT OF PARISH CLERK

Personnel Committee meet recently to prepare for a new clerk. Personnel Committee minutes circulated.

Resolved: Interviews are arranged.

3550. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

Resolved: Catterall Parish Council has two vacancies and Councillors asked to co-opt as soon as practicable.

3551. CLERK'S REPORT

Progress and updates on continuing items. It was noted the new Speed Indicator Device records traffic speeds.

Resolved: Remove those matters completed.

3552. POLICIES FOR REVIEW AND APPROVAL

Documentation retention and disposal notice, List of documents for retention and disposal, Privacy Notice for Website and Child Protection Policy for review.

Resolved: Two of the policies are to be rewritten

3553. ST. HELEN'S CHURCH APPEAL

Parochial Church Council is asking if the Parish Council would consider giving a grant towards the upkeep of the churchyard?

Resolved: To defer until next month.

3554. GIFT OF MEMORIAL BENCH FOR CATTERALL PLAYING FIELD

The Parish Council has received a proposal for a memorial bench for Clifford Trickett from the family. The family would absolutely be delighted if we could have a memorial bench for him on Catterall playing fields. We would gladly supply the bench with plaque and also keep it maintained.

'Dad has many memories here for most of his life and with us living in Catterall too we can visit often.' Councillors considered this most generous request.

Resolved: Pleased to accept gift of a commemorative bench, location and design to be confirmed with the family.

3555. PARISH COUNCIL WORKSHOP AND MILEAGE

Draft contract with owner circulated. Councillors agreed on payments to date as the trailer was stored there since the Parish Lengthsman started in September 2010.

Resolved: To pay the back rental. Contract to be on quarterly basis.

Councillors considered setting the mileage allowance.

Resolved: The fuel allowance was set with quarterly reviews based on the price of diesel as this may decrease or increase.

3556. CATTERALL GALA

It has been two years since the last Gala and the Parish Council requires two councillors to walk round with Gala Committee before and after the event noting the condition of the field.

Resolved: The Parish Council representative will walk the field with the Gala Chairman.

3557. GARSTANG FC TRAINING

Garstang FC wish to hire the football pitch for training purposes on the following evenings: 23rd June - 6th July - 13th July? To set price of each session.

Resolved: Agree at £25 per session, warn them of the car park resurfacing.

3558. LANCASHIRE COUNTY COUNCIL CHARTER

Lancashire County Council is asking the Parish Council to ratify the Charter.

Resolved: The Parish Council Charter was accepted.

3559. POST OFFICE LETTER BOX, COCK ROBIN LANE

The problems caused by the temporary closure of the letter box on Cock Robin Lane, since 13th May was raised. This box serves the majority of the village. There are two further boxes on Catterall Gates Lane and Catterall Lane. It is believed the Post Office is waiting for repair of the broken hinges on the access door.

Resolved: To contact the Post Office as to what is happening and time to repair and Ben Wallace MP.

3560. PLANNING APPLICATIONS**Planning Approval:**

22/00331/FUL

Proposal: Single storey rear extension

Location: 42 Joe Lane Catterall

22/00318/FUL

Proposal: Single storey rear extension

Location: 10 Field Maple Close Catterall

22/00246/FUL

Proposal: Single storey rear extension

Location: 42 Duckworth Drive Catterall

Advertising permission granted:

22/00280/ADV

Proposal: Advertisement consent for the erection of 1no. non-illuminated, free-standing sign

Location: Land Forming Part Of Ripon Hall Farm, Catterall Lane, Catterall,

Planning Applications for consideration and comment:

22/00394/FUL

Proposal: Part two and part single storey rear extension

Location: 1 Hawthorn Place Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3561. REPORTS FOR INFORMATION ONLY**Report of the representative on Queen Elizabeth II Playing Field**

Site visit with contractors for the new Multi Use Games Area and car park on Thursday with a start date of 20th June.

Catterall Parish Council Facebook Page

To repost the importance of report incidences n the Queen Elizabeth II Playing Field to the Police. Post locations of alternative post boxes for clarity.

Report of the representative on Catterall Village Hall

The committee is looking to refurbish the toilets and renew tables and chairs.

Report of the representative on Catterall Gala

Preparations are in full swing and hoping for a nice and dry day.

3562. FINANCE**Accounts**

The following payments received.

1. CCLA Investment Interest £ 10.06 April 2022

Resolved: Councillors resolved to pay the following invoices received:

Payee	Amount	Details
Houghtons Filling Station	£ 68.65	Fuel
Nortech Security Systems	£ 72.00	CCTV reset
Arthur J. Gallagher Insurance	£2,586.31	Parish Council insurance
Mrs. A. Parker	£ 87.12	Catterall in Bloom
Viking Direct	£324.22	Inks, toners, hard drive
Haldane Fisher	£ 5.32	Screws
Armstrongs Garden Machinery	£ 79.50	Mower repairs
Laburnum Nurseries	£263.58	Plants for Catterall in Bloom
Lancashire Association of Local Councils	£ 35.00	Councillor Training
	£3,521.70	

Bank Transfers/Direct Debits/Standing Orders

Staff Costs in April £4,616.97
 Staff Costs in May £2,462.64
 Plusnet £ 71.81
 Easy websites £ 27.60
 Clerk's expenses £130.33
 Parish Lengthsman expenses £ 33.27

Bank Reconciliation

Resolved; April and May bank reconciliations for current and saver accounts were accepted.

There being no further business the Chairman closed
 Catterall Parish Council meeting at 7.55pm.

Date

Chairman